ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

COMMISSION ON AUDIT
DENR, MGB-RO-XIII, SURIGAO CITY
RECEIVED
SIGNATURE
28 AUG 2024
DATE

fuction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies.
Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.
Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

ders:

The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
All information must be provided accurately.
Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: https://shorturl.at/adeq0. Instructions on how to fill-out is included in the reminders of the form.
Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

*Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024.***

Department/Bureau/Office: DENR-Mines & Geosciences Bu
Region: Caraga Regional Office No. 13
Address: Km. 2, National Highway
Surigao City

Agency Code/UACS: 100030300016
Organization Type: Bureau

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
T I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																									
HOL OR ACETONE BASED ANTISEPTICS																									
12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	43	8	78	**129**	**6,505.47**	8	18	68	**94**	**4,740.42**	18	8	78	**104**	**5,244.72**	8	18	65	91	4,589.13	**418**	**50.43**	**21,079.74**
12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	1	0	5	**6**	**2,142.54**	0	0	0	**0**	**0.00**	1	0	0	**1**	**357.09**	0	0	0	0	0.00	**7**	**357.09**	**2,499.63**
AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
60121413-CB-P01	CLEARBOOK, A4 size	piece	30	0	0	**30**	**1,054.80**	0	0	0	**0**	**0.00**	10	0	0	**10**	**351.60**	0	0	0	0	0.00	**40**	**35.16**	**1,406.40**
60121413-CB-P02	CLEARBOOK, Legal size	piece	0	0	10	**10**	**363.60**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**10**	**36.36**	**363.60**
60121534-ER-P01	ERASER, plastic/rubber	piece	10	5	0	**15**	**123.90**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**15**	**8.26**	**123.90**
60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	79	12	18	**109**	**2,419.80**	24	12	18	**54**	**1,198.80**	24	12	18	**54**	**1,198.80**	24	12	18	54	1,198.80	**271**	**22.20**	**6,016.20**
60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	20	0	32	**52**	**2,325.44**	20	0	32	**52**	**2,325.44**	20	0	32	**52**	**2,325.44**	20	0	32	52	2,325.44	**208**	**44.72**	**9,301.76**
60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	12	0	28	**40**	**2,288.00**	0	12	0	**12**	**686.40**	24	0	12	**36**	**2,059.20**	0	12	0	12	686.40	**100**	**57.20**	**5,720.00**
60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	67	12	15	**94**	**2,086.80**	12	12	15	**39**	**865.80**	12	12	15	**39**	**865.80**	12	12	15	39	865.80	**211**	**22.20**	**4,684.20**
60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	20	0	32	**52**	**2,325.44**	20	0	32	**52**	**2,325.44**	20	0	32	**52**	**2,325.44**	20	0	32	52	2,325.44	**208**	**44.72**	**9,301.76**
60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	50	0	0	**50**	**2,860.00**	0	14	0	**14**	**800.80**	12	0	12	**24**	**1,372.80**	0	12	0	12	686.40	**100**	**57.20**	**5,720.00**
60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	74	0	15	**89**	**1,975.80**	0	0	15	**15**	**333.00**	0	0	15	**15**	**333.00**	0	0	15	15	333.00	**134**	**22.20**	**2,974.80**
60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	5	0	12	**17**	**777.92**	0	0	12	**12**	**549.12**	0	0	12	**12**	**549.12**	0	0	12	12	549.12	**53**	**45.76**	**2,425.28**
60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	12	0	0	**12**	**686.40**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**12**	**57.20**	**686.40**
60121124-WR-P01	WRAPPING PAPER	pack	1	0	1	**2**	**322.40**	0	0	1	**1**	**161.20**	2	0	0	**2**	**322.40**	0	0	0	0	0.00	**5**	**161.20**	**806.00**
D AND VISUAL EQUIPMENT AND SUPPLIES																									
45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**0**	**23,623.60**	**0.00**
45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**0**	**16,588.00**	**0.00**

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
ERIES AND CELLS AND ACCESSORIES																										
26111702-BT-A02	BATTERY, dry cell, size AA	pack	65	0	45	**110**	**2,253.90**	0	40	5	**45**	**922.05**	40	0	45	**85**	**1,741.65**	0	30	0	30	614.70	**270**	**20.49**	**5,532.30**
26111702-BT-A01	BATTERY, dry cell, size AAA	pack	49	0	14	**63**	**1,155.42**	10	9	5	**24**	**440.16**	19	0	14	**33**	**605.22**	10	9	0	19	348.46	**139**	**18.34**	**2,549.26**
NING EQUIPMENT AND SUPPLIES																										
47131812-AF-A01	AIR FRESHENER	can	22	5	51	**78**	**6,810.18**	7	5	51	**63**	**5,500.53**	7	1	7	**15**	**1,309.65**	5	3	5	13	1,135.03	**169**	**87.31**	**14,755.39**
47131604-BR-S01	BROOM (Walis Tambo)	piece	4	0	27	**31**	**3,868.80**	0	0	25	**25**	**3,120.00**	1	0	25	**26**	**3,244.80**	0	0	25	25	3,120.00	**107**	**124.80**	**13,353.60**
47131604-BR-T01	BROOM (Walis Ting-ting)	piece	2	0	25	**27**	**702.00**	0	0	0	**0**	**0.00**	1	0	0	**1**	**26.00**	0	0	0	0	0.00	**28**	**26.00**	**728.00**
47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	5	1	30	**36**	**1,497.60**	5	5	30	**40**	**1,664.00**	5	1	5	**11**	**457.60**	5	5	5	15	624.00	**102**	**41.60**	**4,243.20**
47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	1	0	5	**6**	**143.52**	1	0	0	**1**	**23.92**	1	0	0	**1**	**23.92**	1	0	0	1	23.92	**9**	**23.92**	**215.28**
47131811-DE-B02	DETERGENT BAR	piece	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**0**	**9.34**	**0.00**
47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	1	0	25	**26**	**1,406.08**	1	0	25	**26**	**1,406.08**	1	0	0	**1**	**54.08**	1	0	0	1	54.08	**54**	**54.08**	**2,920.32**
47131803-DS-A01	DISINFECTANT SPRAY	can	4	3	51	**58**	**8,113.62**	1	3	51	**55**	**7,693.95**	1	3	7	**11**	**1,538.79**	1	3	1	5	699.45	**129**	**139.89**	**18,045.81**
47131601-DU-P01	DUST PAN	piece	1	0	22	**23**	**1,076.40**	0	0	0	**0**	**0.00**	0	0	12	**12**	**561.60**	0	0	0	0	0.00	**35**	**46.80**	**1,638.00**
47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**0**	**309.76**	**0.00**
47131830-FC-A01	FURNITURE CLEANER	can	6	0	10	**16**	**2,262.24**	3	0	0	**3**	**424.17**	3	2	0	**5**	**706.95**	3	0	0	3	424.17	**27**	**141.39**	**3,817.53**
73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	1	0	5	**6**	**257.70**	1	0	0	**1**	**42.95**	1	0	0	**1**	**42.95**	1	0	0	1	42.95	**9**	**42.95**	**386.55**
47121804-MP-B01	MOP BUCKET	unit	0	0	4	**4**	**9,152.00**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**4**	**2,288.00**	**9,152.00**
47131501-RG-C01	RAGS	kilo	0	0	1	**1**	**69.47**	0	1	0	**1**	**69.47**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**2**	**69.47**	**138.94**
47131602-SC-N01	SCOURING PAD	pack	0	0	5	**5**	**428.15**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**5**	**85.63**	**428.15**
47121701-TB-P04	TRASHBAG, XXL size	roll/pack	29	4	79	**112**	**14,560.00**	4	9	79	**92**	**11,960.00**	4	4	79	**87**	**11,310.00**	9	4	79	92	11,960.00	**383**	**130.00**	**49,790.00**
47121701-TB-P05	TRASHBAG, Large size	roll/pack	8	1	28	**37**	**2,193.36**	3	8	26	**37**	**2,193.36**	1	3	3	**7**	**414.96**	6	3	3	12	711.36	**93**	**59.28**	**5,513.04**
47121701-TB-P06	TRASHBAG, XL size	roll/pack	6	1	26	**33**	**3,054.48**	1	6	26	**33**	**3,054.48**	1	1	1	**3**	**277.68**	6	1	1	8	740.48	**77**	**92.56**	**7,127.12**
47121702-WB-P01	WASTEBASKET	piece	0	0	12	**12**	**524.16**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**12**	**43.68**	**524.16**
R COMPOUNDS AND DISPERSIONS																										
12171703-SI-P01	INK, for stamp pad	bottle	12	0	15	**27**	**777.33**	0	0	8	**8**	**230.32**	3	0	0	**3**	**86.37**	0	0	0	0	0.00	**38**	**28.79**	**1,094.02**
UMER ELECTRONICS																										
52161535-DV-R02	DIGITAL VOICE RECORDER	unit	0	0	5	**5**	**36,695.80**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**5**	**7,339.16**	**36,695.80**
S																										
13111203-AC-F01	ACETATE	roll	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**0**	**1,243.84**	**0.00**
13111201-CF-P02	CARBON FILM, Legal size	box	1	0	10	**11**	**3,870.13**	0	0	5	**5**	**1,759.15**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**16**	**351.83**	**5,629.28**
FIGHTING EQUIPMENT																										
46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	1	0	**1**	**1,144.00**	0	0	0	**0**	**0.00**	1	0	0	**1**	**1,144.00**	0	0	0	0	0.00	**2**	**1,144.00**	**2,288.00**
OR ACCESSORIES																										
55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	50	**50**	**14,242.00**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**50**	**284.84**	**14,242.00**
ITURE AND FURNISHINGS																										
56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**0**	**341.12**	**0.00**
56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**0**	**341.12**	**0.00**
ING AND VENTILATION AND AIR CIRCULATION																										
40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	**0**	**0.00**	0	0	0	0	0.00	**0**	**1,222.00**	**0.00**

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	3	3	4,680.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,560.00	4,680.00
40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00
MATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,014.96	0.00
43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	152.74	0.00
43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
43211708-MO-O02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.92	0.00
43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
TING AND FIXTURES AND ACCESSORIES																										
39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	5	0	200	205	15,500.05	0	0	200	200	15,122.00	0	0	0	0	0.00	0	0	100	100	7,561.00	505	75.61	38,183.05
39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	5	0	200	205	42,193.10	0	0	200	200	41,164.00	0	0	0	0	0.00	0	0	100	100	20,582.00	505	205.82	103,939.10
FACTURING COMPONENTS AND SUPPLIES																										
31201610-GL-J02	GLUE, all-purpose	bottle	12	0	30	42	2,609.88	0	2	0	2	124.28	3	0	16	19	1,180.66	0	0	0	0	0.00	63	62.14	3,914.82
31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	40	0	0	40	1,456.00	0	5	0	5	182.00	0	0	5	5	182.00	0	0	0	0	0.00	50	36.40	1,820.00
31151804-SW-S01	STAPLE WIRE, standard	box	51	5	31	87	2,067.12	0	0	5	5	118.80	2	0	0	2	47.52	5	0	0	5	118.80	99	23.76	2,352.24
31201502-TA-E02	TAPE, electrical	roll	13	2	50	65	1,264.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	65	19.45	1,264.25
31201503-TA-M01	TAPE, masking, 24mm	roll	55	0	50	105	5,846.40	10	0	20	30	1,670.40	15	0	0	15	835.20	10	0	0	10	556.80	160	55.68	8,908.80
31201503-TA-M02	TAPE, masking, 48 mm	roll	40	10	50	100	12,116.00	0	10	20	30	3,634.80	15	0	0	15	1,817.40	10	0	0	10	1,211.60	155	121.16	18,779.80
31201517-TA-P01	TAPE, packaging, 48 mm	roll	40	0	50	90	2,012.40	0	0	80	80	1,788.80	5	0	0	5	111.80	0	0	0	0	0.00	175	22.36	3,913.00
31201512-TA-T01	TAPE, transparent, 24mm	roll	65	0	110	175	3,094.00	10	0	53	63	1,113.84	12	10	0	22	388.96	10	0	10	20	353.60	280	17.68	4,950.40
31201512-TA-T02	TAPE, transparent, 48 mm	roll	45	0	50	95	2,144.15	5	0	50	55	1,241.35	2	5	0	7	157.99	0	0	5	5	112.85	162	22.57	3,656.34
31151507-TW-P01	TWINE, plastic	roll	3	0	10	13	866.06	0	0	0	0	0.00	2	0	0	2	133.24	0	0	0	0	0.00	15	66.62	999.30
URING AND OBSERVING AND TESTING EQUIPMENT																										
41111604-RU-P02	RULER, plastic, 450mm	piece	27	0	21	48	956.64	0	0	0	0	0.00	5	0	0	5	99.65	0	0	0	0	0.00	53	19.93	1,056.29
E EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	2	0	5	7	114.59	0	0	0	0	0.00	3	0	0	3	49.11	0	0	0	0	0.00	10	16.37	163.70
44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	1	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	1	9,534.72	9,534.72
44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	1	0	1	259.89	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	259.89	259.89
44101807-CA-C01	CALCULATOR, Compact	unit	3	0	0	3	707.31	0	0	6	6	1,414.62	0	0	0	0	0.00	0	0	0	0	0.00	9	235.77	2,121.93
44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
44122105-BF-C01	CLIP, backfold, 19mm	box	43	2	54	99	926.64	22	4	63	89	833.04	22	2	4	28	262.08	22	2	2	26	243.36	242	9.36	2,265.12
44122105-BF-C02	CLIP, backfold, 25mm	box	33	2	54	89	1,388.40	12	4	57	73	1,138.80	12	2	4	18	280.80	12	2	2	16	249.60	196	15.60	3,057.60
44122105-BF-C03	CLIP, backfold, 32mm	box	32	2	102	136	4,526.08	22	2	2	26	865.28	27	2	2	31	1,031.68	22	2	2	26	865.28	219	33.28	7,288.32
44122105-BF-C04	CLIP, backfold, 50mm	box	42	2	52	96	5,790.72	2	2	57	61	3,679.52	7	2	2	11	663.52	2	2	2	6	361.92	174	60.32	10,495.68
44121801-CT-R02	CORRECTION TAPE	piece	63	5	65	133	1,795.50	5	15	60	80	1,080.00	15	5	61	81	1,093.50	10	15	5	30	405.00	324	13.50	4,374.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	5	0	10	15	475.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	31.72	475.80
44111515-DF-B01	DATA FILE BOX	piece	480	0	50	530	77,321.70	0	0	0	0	0.00	0	0	50	50	7,294.50	10	0	0	10	1,458.90	590	145.89	86,075.10
44122011-DF-F01	DATA FOLDER	piece	25	0	50	75	6,225.75	0	0	0	0	0.00	0	0	50	50	4,150.50	0	0	0	0	0.00	125	83.01	10,376.25
44103202-DS-M01	DATER STAMP	piece	12	0	2	14	6,089.30	0	4	0	4	1,739.80	0	0	0	0	0.00	0	0	0	0	0.00	18	434.95	7,829.10
44121506-EN-D01	ENVELOPE, Documentary, A4	box	9	0	10	19	15,768.48	1	0	0	1	829.92	2	0	5	7	5,809.44	1	0	0	1	829.92	28	829.92	23,237.76
44121506-EN-D02	ENVELOPE, Documentary, legal,	box	18	0	10	28	29,612.24	2	0	10	12	12,690.96	3	0	0	3	3,172.74	2	0	0	2	2,115.16	45	1,057.58	47,591.10
44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	19	0	20	39	36,658.05	2	0	30	32	30,078.40	3	0	0	3	2,819.85	2	0	0	2	1,879.90	76	939.95	71,436.20
44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	5	0	500	505	15,397.45	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	505	30.49	15,397.45
44121506-EN-M02	ENVELOPE, Mailing	box	6	0	15	21	9,082.92	0	0	0	0	0.00	2	0	0	2	865.04	0	0	0	0	0.00	23	432.52	9,947.96
44121504-EN-W02	ENVELOPE, Mailing, with window	box	3	0	0	3	1,538.16	0	0	0	0	0.00	1	0	0	1	512.72	0	0	0	0	0.00	4	512.72	2,050.88
44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	3	0	5	8	115.84	0	0	5	5	72.40	0	0	0	0	0.00	0	0	0	0	0.00	13	14.48	188.24
44122118-FA-P01	FASTENER	box	2	0	25	27	2,555.28	0	0	25	25	2,366.00	1	0	0	1	94.64	0	0	0	0	0.00	53	94.64	5,015.92
44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	3	0	12	15	1,353.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	90.20	1,353.00
44122018-FT-D01	FILE TAB DIVIDER, A4	set	252	0	16	268	2,982.84	0	0	0	0	0.00	51	0	0	51	567.63	0	0	0	0	0.00	319	11.13	3,550.47
44122018-FT-D02	FILE TAB DIVIDER, Legal	set	252	0	17	269	3,827.87	0	1	0	1	14.23	51	0	0	51	725.73	0	0	0	0	0.00	321	14.23	4,567.83
44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	2	0	10	12	3,244.80	0	1	0	1	270.40	0	0	0	0	0.00	0	0	0	0	0.00	13	270.40	3,515.20
44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	2	0	10	12	3,494.40	0	1	0	1	291.20	0	0	0	0	0.00	0	0	0	0	0.00	13	291.20	3,785.60
44122011-FO-L01	FOLDER, L-type, A4	pack	2	0	0	2	400.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	200.28	400.56
44122011-FO-L02	FOLDER, L-type, Legal	pack	3	0	0	3	747.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	249.08	747.24
44122027-FO-P01	FOLDER, pressboard	box	6	0	17	23	21,910.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	23	952.64	21,910.72
44122011-FO-T01	FOLDER with tab, A4	pack	3	0	15	18	6,832.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	379.60	6,832.80
44122011-FO-T02	FOLDER with tab, Legal	pack	3	0	15	18	7,450.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	413.92	7,450.56
44122008-IT-T01	INDEX TAB	box	4	0	50	54	3,650.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	54	67.60	3,650.40
44121716-MA-F01	MARKER, Flourescent	set	10	3	23	36	1,119.96	5	3	3	11	342.21	5	3	3	11	342.21	5	3	3	11	342.21	69	31.11	2,146.59
44121708-MP-B01	MARKER, Permanent, Black	piece	66	0	30	96	793.92	24	0	0	24	198.48	46	0	0	46	380.42	24	0	0	24	198.48	190	8.27	1,571.30
44121708-MP-B02	MARKER, Permanent, Blue	piece	51	0	20	71	587.17	12	12	0	24	198.48	22	12	0	34	281.18	12	12	0	24	198.48	153	8.27	1,265.31
44121708-MP-B03	MARKER, Permanent, Red	piece	22	0	0	22	181.94	0	0	0	0	0.00	5	0	0	5	41.35	12	0	0	12	99.24	39	8.27	322.53
44121708-MW-B01	MARKER, Whiteboard, Black	piece	56	0	20	76	733.40	24	0	0	24	231.60	29	0	0	29	279.85	24	0	0	24	231.60	153	9.65	1,476.45
44121708-MW-B02	MARKER, Whiteboard, Blue	piece	46	0	10	56	540.40	12	0	0	12	115.80	17	0	0	17	164.05	12	0	0	12	115.80	97	9.65	936.05
44121708-MW-B03	MARKER, Whiteboard, Red	piece	37	0	6	43	414.95	0	0	0	0	0.00	5	0	0	5	48.25	0	0	0	0	0.00	48	9.65	463.20
44122104-PC-G01	PAPER CLIP, vinly/plastic coated, 33mm	box	35	5	60	100	882.00	7	5	5	17	149.94	9	5	5	19	167.58	7	5	5	17	149.94	153	8.82	1,349.46
44122104-PC-J02	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	box	32	5	205	242	4,709.32	7	5	110	122	2,374.12	9	5	5	19	369.74	7	5	5	17	330.82	400	19.46	7,784.00
44101603-PS-M02	PAPER SHREDDER	unit	6	0	1	7	131,032.72	0	0	1	1	18,718.96	0	0	1	1	18,718.96	0	0	1	1	18,718.96	10	18,718.96	187,189.60
44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	1	0	0	1	9,297.60	0	0	1	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	2	9,297.60	18,595.20
44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	5	0	12	17	760.07	2	1	12	15	670.65	3	0	3	6	268.26	2	0	2	4	178.84	42	44.71	1,877.82
44121619-PS-M01	PENCIL SHARPENER	piece	5	0	5	10	2,360.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	236.08	2,360.80
44101602-PU-P01	PUNCHER, paper, heavy duty	piece	8	0	12	20	3,078.40	0	0	0	0	0.00	4	0	0	4	615.68	0	0	0	0	0.00	24	153.92	3,694.08
44122101-RU-B01	RUBBER BAND No. 18	box	5	0	7	12	1,622.40	0	0	7	7	946.40	3	0	0	3	405.60	0	0	0	0	0.00	22	135.20	2,974.40
44121905-SP-F01	STAMP PAD, felt	piece	5	0	8	13	518.96	0	2	7	9	359.28	2	0	2	4	159.68	0	2	0	2	79.84	28	39.92	1,117.76

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	39	0	15	54	3,538.08	0	0	0	0	0.00	10	0	10	20	1,310.40	0	0	0	0	0.00	74	65.52	4,848.48
44121615-ST-S01	STAPLER, standard type	piece	57	0	14	71	14,029.60	0	5	0	5	988.00	12	0	19	31	6,125.60	0	0	5	5	988.00	112	197.60	22,131.20
44121615-ST-B01	STAPLER, heavy duty (binder)	unit	3	0	0	3	2,079.45	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	693.15	2,079.45
44121613-SR-P02	STAPLE REMOVER, plier-type	piece	7	0	15	22	1,023.22	0	0	0	0	0.00	5	0	0	5	232.55	0	0	0	0	0.00	27	46.51	1,255.77
44121605-TD-T01	TAPE DISPENSER, table top	piece	9	0	6	15	1,163.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	77.58	1,163.70
R MATERIALS AND PRODUCTS																									
14111525-CA-A01	CARTOLINA, assorted colors	pack	1	0	5	6	502.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	83.72	502.32
14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00
14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00
14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	33	0	50	83	3,075.98	10	0	10	20	741.20	45	0	10	55	2,038.30	10	0	5	15	555.90	173	37.06	6,411.38
14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	33	0	80	113	6,698.64	10	0	10	20	1,185.60	65	0	10	75	4,446.00	10	0	5	15	889.20	223	59.28	13,219.44
14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	33	0	70	103	5,356.00	10	0	10	20	1,040.00	45	0	10	55	2,860.00	10	0	5	15	780.00	193	52.00	10,036.00
14111514-NB-S02	STENO NOTEBOOK	piece	0	0	30	30	421.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	14.04	421.20
14111507-PP-M01	PAPER, MULTICOPY A4	ream	292	10	210	512	109,465.60	90	15	15	120	25,656.00	235	15	15	265	56,657.00	95	15	10	120	25,656.00	1017	213.80	217,434.60
14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	292	10	210	512	119,275.52	90	15	15	120	27,955.20	225	15	15	255	59,404.80	85	15	10	110	25,625.60	997	232.96	232,261.12
14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00
14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00
14111531-PP-R01	PAD PAPER, ruled	pad	0	0	3	3	104.46	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	34.82	104.46
14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00
14111531-RE-B01	RECORD BOOK, 300 PAGES	book	5	0	10	15	1,375.50	0	0	0	0	0.00	5	0	0	5	458.50	0	0	0	0	0.00	20	91.70	1,834.00
14111531-RE-B02	RECORD BOOK, 500 PAGES	book	11	0	10	21	2,615.76	0	0	0	0	0.00	5	0	0	5	622.80	0	0	0	0	0.00	26	124.56	3,238.56
14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	20	0	0	20	676.00	0	0	0	0	0.00	20	0	0	20	676.00	0	0	0	0	0.00	40	33.80	1,352.00
14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	69	7	157	233	23,262.72	17	7	7	31	3,095.04	167	7	7	181	18,071.04	17	7	7	31	3,095.04	476	99.84	47,523.84
UMES OR COLOGNES OR FRAGRANCES																									
53131626-HS-S01	HAND SANITIZER	bottle	5	0	20	25	2,127.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	85.08	2,127.00
ICIDES OR PEST REPELLENTS																									
10191509-IN-A01	INSECTICIDE	can	16	1	101	118	16,444.48	1	1	1	3	418.08	3	1	1	5	696.80	1	1	1	3	418.08	129	139.36	17,977.44
TED PUBLICATIONS																									
55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	1	1	37.21	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	37.21	37.21
TER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																									
44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart		0	27	27	6,261.30	0	0		0	0.00	0	0	0	0	0.00		0	0	0	0.00	27	231.90	6,261.30
44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart		0	27	27	6,539.40	0	0		0	0.00	0	0	0	0	0.00		0	0	0	0.00	27	242.20	6,539.40
44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart		0	27	27	6,539.40	0	0		0	0.00	0	0	0	0	0.00		0	0	0	0.00	27	242.20	6,539.40
44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart		0	27	27	6,539.40	0	0		0	0.00	0	0	0	0	0.00		0	0	0	0.00	27	242.20	6,539.40

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
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44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	12	12	5,091.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	424.32	5,091.84
44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	12	12	5,091.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	424.32	5,091.84
44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40	0.00
44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00
44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00
44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00
44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
WARE																									

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
r II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-005	DOUBLE SIDED TAPE	roll	50	0	0	50	2,050.00	0	0	0	0	0.00	5	0	0	5	205.00	0	0	0	0	0.00	55	41.00	2,255.00
80141505-TS-006	PHOTO PAPER	pack	60	0	0	60	8,400.00	1			1	140.00	1			1	140.00	1	0	0	1	140.00	63	140.00	8,820.00
80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-008	CERTIFICATE FRAME	piece	20	0	0	20	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	100.00	2,000.00
80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-016	DISHWASHING LIQUID	bottle	15	9	9	33	9,900.00	9	15	9	33	9,900.00	9	9	9	27	8,100.00	9	9	9	27	8,100.00	120	300.00	36,000.00
80141505-TS-017	PLASTIC FASTENER	box	3	0	0	3	180.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	60.00	180.00
80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-021	PAINT	gallon	0	0	10	10	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	600.00	6,000.00
80141505-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
80141505-TS-023	BOND PAPER	ream	10	0	0	10	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	150.00	1,500.00
80141505-TS-024	PUSH PIN	pack	11	2	2	15	450.00	2	2	2	6	180.00	2	2	2	6	180.00	2	2	2	6	180.00	33	30.00	990.00
80141505-TS-025	DOOR MAT	piece	10	0	0	10	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	300.00	3,000.00
80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	1	0	0	1	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	150.00	150.00
80141505-TS-028	DEODORANT CAKE	piece	14	14	64	92	3,220.00	14	14	64	92	3,220.00	14	14	14	42	1,470.00	14	14	64	92	3,220.00	318	35.00	11,130.00
80141505-TS-029	DISPOSABLE GLOVES	box	5	0	0	5	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	60.00	300.00
80141505-TS-030	OFFICE CHAIR	piece	12	0	0	12	96,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	8,000.00	96,000.00
80141505-TS-031	MANILA PAPER	pack	0		5	5	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	50.00	250.00
80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	4	4	48,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	12,000.00	48,000.00
80141505-TS-033	PADLOCK	piece	10	0	0	10	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	150.00	1,500.00
80141505-TS-034	MOBILE PHONE	unit		1		1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-037	STORAGE BOX	piece	68	0	0	68	102,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	68	1,500.00	102,000.00
80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-041	PARACETAMOL	pack	3	0	0	3	1,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	350.00	1,050.00
80141505-TS-042	GLUE GUN	unit	1	0	0	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	200.00	200.00
80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-048	STEEL RACK	set	25	0	3	28	19,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	28	700.00	19,600.00
80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	2	2	2	6	30,000.00	2	2	2	6	30,000.00	2	2	2	6	30,000.00	2	2	2	6	30,000.00	24	5,000.00	120,000.00
80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

TAL		₱ 2,187,353.81
DDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱ 218,735.38
DDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		₱ -
RAND TOTAL (A + B+ C)		₱ 2,406,089.19
PPROVED BUDGET BY THE AGENCY HEAD gures and Words:		

hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

FERNIN F. LAPURAS
Property Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

MARGIE ANN P. ENCOMO-ABULENCIA
Accountant / Budget Officer

Approved by:

ENGR. LARRY M. PERADEZ
Head of Office/Agency

Date Prepared: 8-22-24

COMMISSION ON AUDIT
DENR, MGB-RO-XIII, SURIGAO CITY
RECEIVED
SIGNATURE
28 AUG 2024
DATE

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UACS:	100030300016	CONTACT PERSON:	Fermin F. Sapuras
AGENCY NAME:	Mines and Geosciences Bureau R-XIII	DESIGNATION:	Administrative Officer III/Property Officer-Designate
ORGANIZATION TYPE:	Bureau	EMAIL:	ferminsapuras@gmail.com
REGION:	Caraga	CONTACT NUMBER:	0981 234 9172
ADDRESS:	Km. 2, National Highway, Barangay Luna, Surigao City		

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMINDERS:

1. The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).

2. All information must be provided accurately.

3. To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Mirosoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description". You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description.The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.

4. Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: https://shorturl.at/odeq0

5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE

No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	-	Cloud Computing Services						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
2	-	Battery, Dry cell	Size D	pack	5			5	462.80				0	0.00				0	0.00				0	0.00	5	92.56	462.80
3	-	Face mask		box	4	1	1	6	330.00	1	1	1	3	165.00	1	1	1	3	165.00	1	1	1	3	165.00	15	55.00	825.00
4	-	Magazine File Box, Large		piece	100			100	25,000.00				0	0.00				0	0.00				0	0.00	100	250.00	25,000.00
5	-	A3, Paper	80 gsm	ream	7			7	10,500.00				0	0.00				0	0.00				0	0.00	7	1,500.00	10,500.00
6	41106401	Adaptors or linkers	Universal	piece	8			8	880.00				0	0.00				0	0.00				0	0.00	8	110.00	880.00
7	40101701	Air conditioners	Window, inverter type	unit	1			1	25,000.00				0	0.00				0	0.00				0	0.00	1	25,000.00	25,000.00
8	40101701	Air conditioners	Split, Inverter tpe	unit	1			1	40,000.00				0	0.00				0	0.00				0	0.00	1	40,000.00	40,000.00
9	-	Aluminum Wieghing Dishes,	60 mm dia., 20-ml	box of 100				0	0.00	5			5	10,000.00				0	0.00				0	0.00	5	2,000.00	10,000.00
10	-	Arch Filer	Side binder, Legal	piece	10			10	2,000.00				0	0.00				0	0.00				0	0.00	10	200.00	2,000.00
11	-	Arch Filer	Vertical, A4, Black	piece	500			500	125,000.00				0	0.00				0	0.00				0	0.00	500	250.00	125,000.00
12	-	Autodesk Civil 3D		lic	1			1	150,000.00				0	0.00				0	0.00				0	0.00	1	150,000.00	150,000.00
13	44121704	Ball point pens	For IEC	piece				0	0.00			50	50	500.00		50	50	100	1,000.00	50			50	500.00	200	10.00	2,000.00
14	44121704	Ball point pens	Black	piece	536	12	36	584	5,840.00		36	132	168	1,680.00	36		36	72	720.00	32	36		68	680.00	892	10.00	8,920.00
15	44121704	Ball point pens	Blue	piece	254	12	24	290	2,900.00	12	24	112	148	1,480.00	49	12	24	85	850.00	12	24	12	48	480.00	571	10.00	5,710.00
16	44121704	Ball point pens	Red	piece	156			156	1,560.00				0	0.00	10			10	100.00				0	0.00	166	10.00	1,660.00
17	-	Band Aid		Box	4			4	720.00				0	0.00				0	0.00				0	0.00	4	180.00	720.00
18	42311500	Bandages and dressings and related products	Bandage Gauge	roll	8			8	208.00				0	0.00				0	0.00				0	0.00	8	26.00	208.00
19	42311500	Bandages and dressings and related products	Bandage Tape	roll	6			6	60.00				0	0.00				0	0.00				0	0.00	6	10.00	60.00
20	42311500	Bandages and dressings and related products	Bandage Wrap	roll	8			8	216.00				0	0.00				0	0.00				0	0.00	8	27.00	216.00
21	-	Betadine	120 ml.	bottle	7			7	2,100.00				0	0.00				0	0.00				0	0.00	7	300.00	2,100.00
22	-	Black Ribbon Cartridge	PLQ-20M	unit	3			3	9,000.00				0	0.00				0	0.00				0	0.00	3	3,000.00	9,000.00
23	-	Board paper	8.5 x 13	pack	47		20	67	4,020.00			20	20	1,200.00	2			2	120.00				0	0.00	89	60.00	5,340.00
24	-	Board paper	8.5 x 13 (Yellow)	pack	5	5		10	600.00		5	5	10	600.00			5	5	300.00	5	5	5	15	900.00	40	60.00	2,400.00
25	-	Board paper	Cannon, 8.5 x 11	pack				0	0.00	40			40	2,080.00				0	0.00				0	0.00	40	52.00	2,080.00
26	-	Board paper	Cannon, 8.5 x 11 Yellow	pack	10	10	10	30	1,560.00	10	10	10	30	1,560.00	10	10	10	30	1,560.00	10	10	10	30	1,560.00	120	52.00	6,240.00
27	-	Box with Cover		piece	70			70	42,000.00		50		50	30,000.00				0	0.00				0	0.00	120	600.00	72,000.00

28	-	Calculator	Scientific	piece	2			2	1,000.00				0	0.00				0	0.00				0	0.00	2	500.00	1,000.00
29	45121500	Cameras	Camera-Action	unit	3			3	75,000.00				0	0.00				0	0.00				0	0.00	3	25,000.00	75,000.00
30	45121500	Cameras	Camera-CCTV	unit	20			10	100,000.00				0	0.00				0	0.00				0	0.00	10	10,000.00	100,000.00
31	45121500	Cameras	Camera- Point and Shoot	unit	2			2	70,000.00				0	0.00				0	0.00				0	0.00	2	35,000.00	70,000.00
32	45121500	Cameras	Camera-Webcam	unit	21			21	105,000.00				0	0.00				0	0.00				0	0.00	21	5,000.00	105,000.00
33	-	Cap with MGB Logo		piece	35			35	14,000.00				0	0.00				0	0.00				0	0.00	35	400.00	14,000.00
34	-	Carbocistein (Solmux)		box	3			3	5,100.00				0	0.00				0	0.00				0	0.00	3	1,700.00	5,100.00
35	90101603	Catering services		pax	255			255	127,500.00			100	100	50,000.00				0	0.00				0	0.00	355	500.00	177,500.00
36	45121500	Cameras	CCTV Camera For chemical Storage Area	piece	2			2	20,000.00				0	0.00				0	0.00				0	0.00	2	10,000.00	20,000.00
37	-	Certified Reference materials (Oreas)		piece				0	0.00	5			5	500.00				0	0.00				0	0.00	5	100.00	500.00
38	-	Chair, High Stool		piece	3			3	3,000.00				0	0.00				0	0.00				0	0.00	3	1,000.00	3,000.00
39	51313424	Chlorpheniramine maleate	Neozep	box	3			3	1,050.00				0	0.00				0	0.00				0	0.00	3	350.00	1,050.00
40	-	Clip, Backfold	1/4"	box	30			30	300.00				0	0.00				0	0.00				0	0.00	30	10.00	300.00
41	-	Clip, Bulldog	2"	piece	154		24	178	1,424.00			24	24	192.00			24	24	192.00		24		24	192.00	250	8.00	2,000.00
42	-	Clip, Bulldog	3"	piece	194		24	218	1,744.00			24	24	192.00			24	24	192.00		24		24	192.00	290	8.00	2,320.00
43	-	Clip, Bulldog	3/4"	piece	134		24	158	1,975.00			24	24	300.00			24	24	300.00		24		24	300.00	230	12.50	2,875.00
44	-	Command Center		unit	1			1	4,000,000.00				0	0.00				0	0.00				0	0.00	1	4,000,000.00	4,000,000.00
45	42141501	Cotton or fiber balls	Cotton Balls	pack	6			6	600.00				0	0.00				0	0.00				0	0.00	6	100.00	600.00
46	43211507	Desktop computers	Highly Technical	unit	2			2	350,000.00				0	0.00				0	0.00				0	0.00	2	175,000.00	350,000.00
47	43211507	Desktop computers	Office Productivity	unit	14			14	1,050,000.00				0	0.00				0	0.00				0	0.00	14	75,000.00	1,050,000.00
48	43211507	Desktop computers	Technical	unit	6			6	900,000.00				0	0.00				0	0.00				0	0.00	6	150,000.00	900,000.00
49	-	Detergent/Liquid Soap		bottle	5		5	10	500.00			5	5	250.00			5	5	250.00				0	0.00	20	50.00	1,000.00
50	15101505	Diesel fuel		liter	1208	1000	1000	3208	224,560.00	1000	1000	1000	3000	210,000.00	1112	1000	1000	3112	217,840.00	1000	1000	1000	3000	210,000.00	12320	70.00	862,400.00
51	-	Digital Thermo Hygrometer		piece	9			9	22,500.00				0	0.00				0	0.00				0	0.00	9	2,500.00	22,500.00
52	41104213	Distilled or deionized water		gallon	88	23	23	134	5,360.00	23	23	23	69	2,760.00	73	23	23	119	4,760.00	23	23	23	69	2,760.00	391	40.00	15,640.00
53	-	Distribution Frame		unit	1			1	25,000.00				0	0.00				0	0.00				0	0.00	1	25,000.00	25,000.00
54	43211711	Scanners	Document-ADF	unit	6			6	270,000.00				0	0.00				0	0.00				0	0.00	6	45,000.00	270,000.00
55	-	Dosimeter	OSL Subscription	license	1			1	10,000.00				0	0.00				0	0.00				0	0.00	1	10,000.00	10,000.00
56	-	Drone Battery		unit	9			9	9,000.00				0	0.00				0	0.00				0	0.00	9	1,000.00	9,000.00
57	-	Drone Landing Gear		unit	1			1	1,000.00				0	0.00				0	0.00				0	0.00	1	1,000.00	1,000.00
58	-	Drone Propeller		unit	2			2	2,000.00				0	0.00				0	0.00				0	0.00	2	1,000.00	2,000.00
59	-	Dry Bags		piece	4			4	4,800.00	7			7	8,400.00	1			1	1,200.00				0	0.00	12	1,200.00	14,400.00
60	-	Dust Mask for dust and small particles		piece	20			20	2,000.00				0	0.00				0	0.00				0	0.00	20	100.00	2,000.00
61	-	DVD-Rewritable		unit	225			225	5,175.00				0	0.00				0	0.00				0	0.00	225	23.00	5,175.00
62	-	Engineer's Fieldbook		piece	25			25	1,000.00	5			5	200.00	15			15	600.00	5			5	200.00	50	40.00	2,000.00
63	-	Epson 001, Black		piece	6			6	1,800.00				0	0.00				0	0.00				0	0.00	6	300.00	1,800.00
64	-	Epson 001, Cyan		piece	6			6	1,800.00				0	0.00				0	0.00				0	0.00	6	300.00	1,800.00
65	-	Epson 001, Magenta		piece	6			6	1,800.00				0	0.00				0	0.00				0	0.00	6	300.00	1,800.00
66	-	Epson 001, Yellow		piece	6			6	1,800.00				0	0.00				0	0.00				0	0.00	6	300.00	1,800.00
67	-	Epson Ink Cartridge - TO5A1-Black		cart	8			8	72,000.00				0	0.00				0	0.00				0	0.00	8	9,000.00	72,000.00
68	-	Epson Ink Cartridge - TO5A2-Cyan		cart	8			8	87,920.00				0	0.00				0	0.00				0	0.00	8	10,990.00	87,920.00
69	-	Epson Ink Cartridge - TO5A3-Magenta		cart	8			8	87,920.00				0	0.00				0	0.00				0	0.00	8	10,990.00	87,920.00
70	-	Epson Ink Cartridge - TO5A4-Yellow		cart	8			8	87,920.00				0	0.00				0	0.00				0	0.00	8	10,990.00	87,920.00

71	-	Epson Ink Cartridge - T9731-Black , for Photocopier	Epson WF869R	cart	8			8	72,000.00				0	0.00				0	0.00				0	0.00	8	9,000.00	72,000.00
72	-	Epson Ink Cartridge - T9732-Cyan , for Photocopier	Epson WF869R	cart	8			8	87,920.00				0	0.00				0	0.00				0	0.00	8	10,990.00	87,920.00
73	-	Epson Ink Cartridge - T9733-Magenta , for Photocopier	Epson WF869R	cart	8			8	87,920.00				0	0.00				0	0.00				0	0.00	8	10,990.00	87,920.00
74	-	Epson Ink Cartridge - T9734-Yellow , for Photocopier	Epson WF869R	cart	8			8	87,920.00				0	0.00				0	0.00				0	0.00	8	10,990.00	87,920.00
75	-	Essential Oil for Humidifier		piece		2		2	1,400.00				0	0.00	2			2	1,400.00				0	0.00	4	700.00	2,800.00
76	-	Exhaust Fan, Industrial		piece	1			1	3,000.00	1			1	3,000.00	1			1	3,000.00				0	0.00	3	3,000.00	9,000.00
77	-	Extension Wire	5 Gang	piece				0	0.00				0	0.00	1			1	2,500.00				0	0.00	1	2,500.00	2,500.00
78	-	Extension Wire	Heavy Duty, 5 m, 5 universal outlests	piece	4			4	2,000.00				0	0.00				0	0.00				0	0.00	4	500.00	2,000.00
79	-	External Calibration of Laboratory Equipments		job				0	0.00				0	0.00				0	0.00	1			1	40,000.00	1	40,000.00	40,000.00
80	-	External HDD	2 TB	unit	17			17	59,500.00				0	0.00				0	0.00				0	0.00	17	3,500.00	59,500.00
81	-	External HDD	6 TB	unit	4			4	40,000.00				0	0.00				0	0.00				0	0.00	4	10,000.00	40,000.00
82	-	External SSD	1 TB	unit	5			5	40,000.00				0	0.00				0	0.00				0	0.00	5	8,000.00	40,000.00
83	-	Fabric Conditioner	1 Liter	bottle	3	2	2	7	1,260.00	2	2	2	6	1,080.00	3	2	2	7	1,260.00	2	2	2	6	1,080.00	26	180.00	4,680.00
84	-	Feather Duster		piece	7			7	560.00				0	0.00	3			3	240.00				0	0.00	10	80.00	800.00
85	90101603	Catering services	VRA IEC	license				0	0.00			50	50	25,000.00		50	50	100	50,000.00	50	20		70	35,000.00	220	500.00	110,000.00
86	53121603	Backpacks	Field	piece	5	12		17	68,000.00				0	0.00				0	0.00				0	0.00	17	4,000.00	68,000.00
87	14111510	Plotter paper		roll	3			3	9,000.00				0	0.00				0	0.00				0	0.00	3	3,000.00	9,000.00
88	39121011	Uninterruptible power supply UPS	Office Productivity	pair	45			45	90,000.00				0	0.00				0	0.00				0	0.00	45	2,000.00	90,000.00
89	53111600	Shoes	Field	pair	5	12		17	85,000.00				0	0.00				0	0.00				0	0.00	17	5,000.00	85,000.00
90	49121504	Sleeping bags		piece	17			17	27,200.00				0	0.00				0	0.00				0	0.00	17	1,600.00	27,200.00
91	78111808	Vehicle rental		day	9			9	45,000.00				0	0.00				0	0.00				0	0.00	9	5,000.00	45,000.00
92	44101501	Photocopiers		unit	4			4	1,000,000.00				0	0.00				0	0.00				0	0.00	4	250,000.00	1,000,000.00
93	51171724	Loperamide hydrochloride		box	3			3	1,050.00				0	0.00				0	0.00				0	0.00	3	350.00	1,050.00
94	-	Folder, Tagboard	A4 Size Documents	pack	2		2	4	872.00		2		2	436.00	2		2	4	872.00		2		2	436.00	12	218.00	2,616.00
95	-	Folder, Tagboard	Legal Size Documents	pack	2		2	4	1,120.00		2		2	560.00	2		2	4	1,120.00		2		2	560.00	12	280.00	3,360.00
96	43211706	Keyboards	Wired	piece	14			14	7,000.00				0	0.00				0	0.00				0	0.00	14	500.00	7,000.00
97	-	Hand Lens, Achromatic	10x B&L	unit	5			5	12,500.00				0	0.00				0	0.00				0	0.00	5	2,500.00	12,500.00
98	-	Hand Lens, Achromatic	16x B&L	unit	5			5	12,500.00				0	0.00				0	0.00				0	0.00	5	2,500.00	12,500.00
99	-	Hand Lens, Achromatic	20x B&L	unit	5			5	12,500.00				0	0.00				0	0.00				0	0.00	5	2,500.00	12,500.00
100	51172833	Hydrogen peroxide/sodium bicarbonate	120 ml.	piece	1			1	50.00				0	0.00				0	0.00				0	0.00	1	50.00	50.00
		Hazardous Chemical Waste Disposal		job				0	0.00	1			1	50,000.00				0	0.00				0	0.00	1	50,000.00	50,000.00
		Headset Monitor		unit	1			1	12,500.00				0	0.00				0	0.00				0	0.00	1	12,500.00	12,500.00
		Hand Towel		piece	2			2	56.00				0	0.00	2			2	56.00				0	0.00	4	28.00	112.00
		Ink Cart, EPSON (003) Black	For EPSON L5290	cart	40			40	12,000.00				0	0.00				0	0.00				0	0.00	40	300.00	12,000.00
		Ink Cart, EPSON (003) Cyan	For EPSON L5290	cart	40			40	12,000.00				0	0.00				0	0.00				0	0.00	40	300.00	12,000.00
		Ink Cart, EPSON (003) Magenta	For EPSON L5290	cart	40			40	12,000.00				0	0.00				0	0.00				0	0.00	40	300.00	12,000.00
		Ink Cart, EPSON (003) Yellow	For EPSON L5290	cart	40			40	12,000.00				0	0.00				0	0.00				0	0.00	40	300.00	12,000.00
		GPS		unit	5			5	150,000.00				0	0.00				0	0.00				0	0.00	5	30,000.00	150,000.00
		Laptop	Highly Technical	unit	7			7	1,155,000.00				0	0.00				0	0.00				0	0.00	7	165,000.00	1,155,000.00
		Laptop	Office Productivity	unit	7			7	455,000.00				0	0.00				0	0.00				0	0.00	7	65,000.00	455,000.00
		Laptop	Technical	unit	1			1	140,000.00				0	0.00				0	0.00				0	0.00	1	140,000.00	140,000.00
		Linen Paper	A4	pack	20			20	900.00				0	0.00				0	0.00				0	0.00	20	45.00	900.00
		Lint-Free Paper Wipes		box of 280 wipes	1			1	1,000.00				0	0.00	1			1	1,000.00				0	0.00	2	1,000.00	2,000.00

		Flash Drive	32 GB	piece	25			25	12,500.00				0	0.00				0	0.00				0	0.00	25	500.00	12,500.00
		Maintenance Box	EPSON L14150	piece	6			6	12,000.00				0	0.00				0	0.00				0	0.00	6	2,000.00	12,000.00
		Maintenance Box	EPSON Workforce	piece	28			28	140,000.00				0	0.00				0	0.00				0	0.00	28	5,000.00	140,000.00
		Mavic 3 Enterprise Battery Kit		package	1			1	60,000.00				0	0.00				0	0.00				0	0.00	1	60,000.00	60,000.00
		Mechanical Keyboard		piece	2			2	4,000.00				0	0.00				0	0.00				0	0.00	2	2,000.00	4,000.00
		Medicine/First Aid Box		piece	6			6	1,800.00				0	0.00				0	0.00				0	0.00	6	300.00	1,800.00
		Micro SD Card	128 GB	piece	5			5	7,500.00				0	0.00				0	0.00				0	0.00	5	1,500.00	7,500.00
		Monitor	Widescreen	piece	5			5	50,000.00				0	0.00				0	0.00				0	0.00	5	10,000.00	50,000.00
		Morocco Board	Letter	piece	1			1	240.00				0	0.00				0	0.00				0	0.00	1	240.00	240.00
		Mouse	Wired	piece	10			10	5,000.00				0	0.00				0	0.00				0	0.00	10	500.00	5,000.00
		Mouse	Wireless	piece	42			42	21,000.00				0	0.00				0	0.00				0	0.00	42	500.00	21,000.00
		Office Table		piece	3			3	36,000.00				0	0.00				0	0.00				0	0.00	3	12,000.00	36,000.00
		Paracetamol	Bioflu	box	1			1	350.00				0	0.00				0	0.00				0	0.00	1	350.00	350.00
		PHOTO PAPER (Glossy) 1.27x3 30m - Large Format Roll Paper		roll	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1	5,000.00	5,000.00
		PHOTO PAPER (Glossy) A4 SIZE		pack	21	15	10	46	6,210.00	1	10		11	1,485.00	21		10	31	4,185.00	1	10		11	1,485.00	99	135.00	13,365.00
		First Aide Tweezers		pack	1			1	50.00				0	0.00				0	0.00				0	0.00	1	50.00	50.00
		Field Jacket		piece	35			35	35,000.00				0	0.00				0	0.00				0	0.00	35	1,000.00	35,000.00
		Pocket Wife	Prepaid	unit	7			5	7,500.00				0	0.00				0	0.00				0	0.00	5	1,500.00	7,500.00
		Polo Shirt with Logo		pair	78		70	148	74,000.00				0	0.00				0	0.00				0	0.00	148	500.00	74,000.00
		Pressure Washer	Car Wash	piece	2			2	20,000.00				0	0.00				0	0.00				0	0.00	2	10,000.00	20,000.00
		Printer	Multi Function	unit	9			9	180,000.00				0	0.00				0	0.00				0	0.00	9	20,000.00	180,000.00
		Printer	Multi Function-Mid Range	unit	3			3	120,000.00				0	0.00				0	0.00				0	0.00	3	40,000.00	120,000.00
		Printer	QR	unit	2			2	60,000.00				0	0.00				0	0.00				0	0.00	2	30,000.00	60,000.00
		Printer	ID Printer/Maker	unit	1			1	80,000.00				0	0.00				0	0.00				0	0.00	1	80,000.00	80,000.00
		Professional Seal	MGB Logo	piece	1			1	10,000.00				0	0.00				0	0.00				0	0.00	1	10,000.00	10,000.00
		Projector	Portable	piece	2			2	50,000.00				0	0.00				0	0.00				0	0.00	2	25,000.00	50,000.00
		PVC Cover	Letter	pack	2			2	200.00				0	0.00				0	0.00				0	0.00	2	100.00	200.00
		PVC ID kit		piece	2			2	4,000.00				0	0.00				0	0.00				0	0.00	2	2,000.00	4,000.00
		Rain Proof Field Book		piece	12			12	10,800.00				0	0.00				0	0.00				0	0.00	12	900.00	10,800.00
		Ribbon Cartridge YMCKO - Evolis Zenius		piece	3			3	30,000.00				0	0.00				0	0.00				0	0.00	3	10,000.00	30,000.00
		ROLL PAPER HP Q1387A 36"X150"	Large Format Roll	piece	1			1	3,000.00				0	0.00				0	0.00				0	0.00	1	3,000.00	3,000.00
		ROLL PAPER HP Q1404A 24"X150"	Large Format Roll	piece	1			1	3,000.00				0	0.00				0	0.00				0	0.00	1	3,000.00	3,000.00
		Rubber Stamp		piece	5			5	1,000.00				0	0.00				0	0.00				0	0.00	5	200.00	1,000.00
		Sample Bags (Calypso type/Plastic)		piece	500			500	150,000.00				0	0.00				0	0.00				0	0.00	500	300.00	150,000.00
		SD CARD	512gb	piece	1			1	3,000.00				0	0.00				0	0.00				0	0.00	1	3,000.00	3,000.00
		Self-Inking Stamp Ink Refill		box	2			2	800.00				0	0.00				0	0.00				0	0.00	2	400.00	800.00
		Server, Rack		unit	1			1	350,000.00				0	0.00				0	0.00				0	0.00	1	350,000.00	350,000.00
		Signature Sticker		piece	100			100	10,000.00				0	0.00				0	0.00				0	0.00	100	100.00	10,000.00
		Field Vest		piece	5	12		17	25,500.00				0	0.00				0	0.00				0	0.00	17	1,500.00	25,500.00
		Speaker	Desktop	piece	6			6	9,000.00				0	0.00				0	0.00				0	0.00	6	1,500.00	9,000.00
		Sponge Scrub		piece	13		3	16	320.00		7		7	140.00	3		7	10	200.00		3		3	60.00	36	20.00	720.00
		Sticker Paper	3x3	roll	4			4	8,000.00				0	0.00				0	0.00				0	0.00	4	2,000.00	8,000.00
		Sticker Paper	Glossy	pack	77	5		82	4,920.00	7		5	12	720.00	2	5		7	420.00	7		5	12	720.00	113	60.00	6,780.00

		Switch-Unmanage		unit	4			4	40,000.00				0	0.00				0	0.00				0	0.00	4	10,000.00	40,000.00
		System Network Administrator (SNA)			1	1	1	3	86,445.00	1	1	1	3	86,445.00	1	1	1	3	86,445.00	1	1	1	3	86,445.00	12	28,815.00	345,780.00
		Technical Pen (0.3mm)		box	5			5	1,250.00				0	0.00				0	0.00				0	0.00	5	250.00	1,250.00
		Technical Pen (0.5mm)		box	5			5	1,250.00				0	0.00				0	0.00				0	0.00	5	250.00	1,250.00
		Technical Pen (0.7mm)		box	5			5	1,250.00				0	0.00				0	0.00				0	0.00	5	250.00	1,250.00
		THERMOMETER		piece	4			4	800.00				0	0.00				0	0.00				0	0.00	4	200.00	800.00
		Toilet Brush		piece	2			2	200.00				0	0.00	2			2	200.00				0	0.00	4	100.00	400.00
		Toilet Pump		piece	2			2	200.00				0	0.00	2			2	200.00				0	0.00	4	100.00	400.00
		Training and Learning Intervention		lot	1			1	25,000.00	1	1		2	50,000.00	1			1	25,000.00	1			1	25,000.00	5	25,000.00	125,000.00
		TRAININGS		lot	2			2	200,000.00				0	0.00				0	0.00				0	0.00	2	100,000.00	200,000.00
		Uni Pen for Signing Sketch Plan		piece	5			5	750.00				0	0.00				0	0.00				0	0.00	5	150.00	750.00
		Field Pants		pair	40	12		52	78,000.00				0	0.00				0	0.00				0	0.00	52	1,500.00	78,000.00
		USB Hub		unit	3			3	1,500.00				0	0.00				0	0.00				0	0.00	3	500.00	1,500.00
		USB WiFi Adapter		unit	5			5	7,500.00				0	0.00				0	0.00				0	0.00	5	1,500.00	7,500.00
		Filter Paper, Whatman, 47 mm, Cat # 1822047, GFC		box of 100 filters	3			3	30,000.00				0	0.00	3			3	30,000.00				0	0.00	6	10,000.00	60,000.00
		Ferroalloy		license	1	1	1	3	21,000.00				0	0.00				0	0.00				0	0.00	3	7,000.00	21,000.00
		VRA IEC kits		piece				0	0.00			50	50	5,000.00		50	50	100	10,000.00	50			50	5,000.00	200	100.00	20,000.00
		Waterproof 5 liter bag (backpack)		piece	12			12	18,000.00				0	0.00				0	0.00				0	0.00	12	1,500.00	18,000.00
		Wireless Presenter		piece	2			2	3,000.00				0	0.00				0	0.00				0	0.00	2	1,500.00	3,000.00
		X-Ray Thin film, Polypropylene, Pre-cut circles, 2.5" (63.5mm) Dia		piece	12			12	228,000.00				0	0.00				0	0.00				0	0.00	12	19,000.00	228,000.00
		MOPHANDLE, heavy duty		piece			10	10	1,600.00				0	0.00				0	0.00				0	0.00	10	160.00	1,600.00
		MOPHEAD, made of rayon		piece			12	12	1,440.00				0	0.00				0	0.00				0	0.00	12	120.00	1,440.00
		CATO/FDA/PDEA/PNP Licenses		piece			1	1	10,000.00				0	0.00				0	0.00				0	0.00	1	10,000.00	10,000.00

A. TOTAL		₱ 15,797,994.80
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱ 1,579,799.48
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		₱ -
D. GRAND TOTAL (A + B+ C)		₱ 17,377,794.28
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

FERMIN F. SAPURAS
Property/Supply Officer

Date Prepared: August 12, 2024

Certified Funds Available / Certified Appropriate Funds Available:

MARGIE ANN P. ENSEMO-ABULENCIA
Accountant / Budget Officer

Approved by:

ENGR. LARRY M. HERADEZ
Head of Office/Agency